

JANUARY 7, 2017, MINUTES OF THE ST. JOHN ALTAR GUILD

Minutes of St. John Altar Guild meeting held Saturday, January 7, 2017 at 9:00 a.m. with 15 members present. Business meeting commenced following taking down and putting away the Christmas decorations.

1. Kris Brugamyer led devotions. The meeting was called to order by Kris Brugamyer, President.
2. The minutes of the November 5, 2016 meeting were read by Kris Brugamyer and approved as printed.
3. **Looking Ahead**
 - a. February parament changes for Committee II: first, second and third Sundays are Green (Season of Epiphany); fourth Sunday (Transfiguration of Our Lord) is White/Sanctus. Eleanora Fischer will prepare the work schedule. Paraments are to be changed to purple after the last service.
 - b. March parament changes for Committee III: Wednesday, March 1 (Ash Wednesday) is Purple; all four Sundays are Purple.
 - c. Upcoming bread services: February 9 and 12; February 23 and 26; March 9 and 12; and March 23 and 26 (second and fourth Sundays).
 - d. Pastor's items: Pastor Lisa asked about using intinction at the Children's Christmas program service next year. The consensus was that intinction will be used for that service and at the 8 o'clock service before it.
4. **Continuing Business:**
 - a. Kris thanked all who came to set up for Christmas on December 9 and 10.
 - b. Kris reported that she, Debi Wamre, and Paula Loegering laundered and mended all of the robes in the sacristy before Thanksgiving. The robes are machine washable and were line dried. The sizes of the robes are quite large and long and may be altered in the future to accommodate more of the wearers.
 - c. We will continue using Setting 6 (page 400) until the end of February. Beginning March 1, we will be using Setting 10 (Page 544).
5. **New Business:**
 - a. Kris provided the 2017 membership list to members who hadn't received one previously and announced a new member, Chase Breitbach, who will be on Committee II. Kris provided Chase's name and contact information, as the list had been prepared prior to Chase joining. Other men are encouraged to become official members of Altar Guild.
 - b. Committee II needs a new chairperson and, beginning with Committee II's work month in May, members will rotate alphabetically in preparing the work schedule until that Committee has a new chair.
 - c. Reminder to fill communion glasses no more than 2/3 full and the center glasses containing wine should be filled only 1/3 full. Don't use the taller glasses in the center of the tray. When there is one line for intinction, use one goblet and the chalice for the wine.
6. Thank you to Amy Jahner for today's treats.
7. The next meeting will be February 4, 2017 at 9:00 a.m. with Carol Glasoe as hostess.

Meeting adjourned.

Respectfully submitted,

Renee Kostelecky, Secretary

FEBRUARY 4, 2017, MINUTES OF THE ST. JOHN ALTAR GUILD

Minutes of St. John Altar Guild meeting held Saturday, February 4, 2017, at 9:00 a.m. with 17 members present.

1. Pastor Lisa Lewton led devotions. The meeting was called to order by Kris Brugamy, President. Chase Breitbart was introduced as a new member on Committee II. Chase then told a bit about himself and members present introduced themselves to Chase.
2. The minutes of the January 7, 2017, meeting were read by Kris Brugamy and approved as printed.
3. **Looking Ahead**
 - a. March parament changes for Committee III: Wednesday, March 1 (Ash Wednesday) is Purple with q intinction at both services; all four Sundays are Purple.
 - b. April parament changes for Committee I: first and second Sundays are Purple; Maundy Thursday, April 13, is Purple and then the altar is stripped; Good Friday, April 14, is bare; the third (Easter), fourth and fifth Sundays are White/Alleluia for Easter.
 - c. May parament changes of Committee II are: all four Sunday are White/Alleluia, change to Red after the last service of the month.
 - d. Upcoming bread services: March 9 and 12 and March 23 and 26 (second and fourth Sundays); April 6 and 9 and April 20 and 23 (second and fourth Sundays); May 4 and 7 and May 18 and 21 (first and third Sundays);
 - e. Pastor's items: Pastor Lisa noticed that there has been apple juice instead of grape juice in the sacristy. Pastor Lisa will follow up with staff to insure that grape juice is available. Pastor Lisa advised of the theme for this year's midweek Lenten services and that only the Leader's Guide Book goes out for the Thursday services. Pastor Lisa also talked about a progressive Easter Vigil being planned for the evening before Easter and the possible involvement of Altar Guild members and/or others in the congregation. More details to follow as plans develop. Pastor Lisa will keep in contact with Kris.
4. **Continuing Business:**
 - a. Committee II needs a new chairperson. The next work month is May and Kris will contact Marcy Decker about preparing the work schedule for May.
 - b. Kris reminded members that we will continue using Setting 6, page 400, until the end of February. Note change: beginning March 1, we will use Setting 7, page 434, through August and not Setting 10, as was stated last month.
5. **New Business:**
 - a. Ash Wednesday, March 1, services are at 12:10 p.m. and 7:00 p.m. Both are intinction. Set for two stations for 12:10 p.m. service and three stations for the 7:00 p.m. service. Refer to pages 2c and 2d in the Altar Guild binder for instructions. Kris noted that she has added a Table of Contents and a corrected list of intinction services in the binder. The church office arranges for servers.
 - b. Kris, Chris Zander, and Pam Morris volunteered to work with stripping the altar on Maundy Thursday. Kris will also contact other members about helping.
 - c. Easter services will be held at 7:30 a.m. with two stations, 9:00 a.m. with three stations, and 10:30 a.m. with two stations for intinction.
 - d. Following discussion, it was decided that the March meeting be cancelled in Kris' absence however Kris will email members regarding updates and changes in mid March. The next meeting will be on April 8 for

spring cleaning: Committee I - silver and communion ware, Committee II - chancel and sacristy, and Committee III - brass. See the Altar Guild binder for details and make copies as needed to get a head start on cleaning on Friday, April 7.

e. Jan Hoerner asked about the number of glasses of juice in each tray and, after discussion, it was decided to fill 4 glasses of juice per tray instead of 6. The center glasses should be 1/3 full of either juice or wine and the outer glasses should be 2/3 full.

f. Kris will check on the supply of intinction wafers and also cleaning supplies. Other discussion followed regarding options for serving communion.

6. Thank you to Carol Glasoe for today's treats.

7. The next meeting, for cleaning followed by a business meeting, will be April 8, 2017, at 9:00 a.m. with Renee Kostelecky as hostess.

Meeting adjourned.

Respectfully submitted,
Renee Kostelecky, Secretary

AUGUST 26, 2017, MINUTES OF THE ST. JOHN ALTAR GUILD

Minutes of St. John Altar Guild meeting held Saturday, August 26, 2017. at 9:00 a.m. with 13 members present.

1. Pastor Lisa Lewton led devotions. Pastor Lisa asked members present to describe their summer in one word and explain. The meeting was called to order by Kris Brugamy, President.
2. The minutes of the April 29, 2017, meeting were read by Kris Brugamy and approved as printed.
3. **Looking Ahead**
 - a. September parament changes for Committee III: all four Sundays are Green; bread services are September 7 and 10 and September 21 and 24 (2nd and 4th Sundays). The Sunday after Labor Day is when we switch to 8 o'clock and 10:30 worship services, ie. September 10 this year.
 - b. October parament changes for Committee I: first through fourth Sundays are Green; fifth Sunday is Red; bread services are October 5 and 8 and October 19 and 22 (2nd and 4th Sundays). The fifth Sunday is Reformation and confirmation - use 2 stations of intinction at both services.
 - c. Pastor's items: Beginning September 10th, Setting 2, page 222, will be used through November. Pastor Lisa also noted that Christmas Eve is on a Sunday this year.
4. **Continuing Business:**
 - a. Committee II needs a new chair. Thanks to Billie Gibson for putting the August schedule together. Amy Jahner will prepare the November schedule.
 - b. A review of the summer months noted: 1) the square altar cloth was found hanging in the parament chest; and 2) the fair linen cloth is no longer sticky on the edge.
 - c. Clarification was made that the red altar book should be set out for funerals, to Setting 2, page 222 and the black binder should be set out for weddings. Kris will update the Altar Guild Handbook instructions in that regard.
5. **New Business:**
 - a. Use Setting 7, page 434, for Labor Day weekend services; switch to Setting 2, page 222, on September 10th and continue to use for September, October and November.
 - b. The purchase of a new white veil, using available memorial monies, was discussed. Following discussion, Darlene Pelton moved that an Almy polyester, rather than satin, cloth with white cording around the edges be purchased at an

approximate cost of \$165.00 plus shipping and embroidered with a red cross. Peggy Fadness seconded the motion. Motion carried. Kris will proceed with the purchase.

- c. Two stained green chalice veil clothes were displayed and, after discussion, it was decided that the one that hasn't been washed would be dry cleaned.
6. Kris introduced a new segment to the meeting: Review and Renew - using Altar Guild and Sacristy Handbook, 4th Rev. Ed. Questions discussed at today's meeting were taken from Chapter 1 of the book:
 - a. What was your basic motivation to serve on St. John's Altar Guild? Has your motivation changed over time?
 - b. How do we show our reverence to God when we are in the chancel area?
 - c. How do you see your work in the Altar Guild as "ministry"?
7. Thank you to Michelle R. Kovash for today's treats.
8. The next meeting will be October 7, 2017. at 9:00 a.m. with Esther Larson as hostess.

Meeting adjourned.

Respectfully submitted,
Renee Kostelecky, Secretary

APRIL 8, 2017, MINUTES OF THE ST. JOHN ALTAR GUILD

Minutes of St. John Altar Guild meeting held Saturday, April 8, 2017, at 9:00 a.m. with 18 members present.

1. Pastor Lisa Lewton led devotions. The meeting was called to order by Kris Brugamyer, President. Kris thanked all those who worked with cleaning today and on Friday.
2. The minutes of the February 4, 2017, meeting were read by Kris Brugamyer and approved as written.
3. **Looking Ahead**
 - a. May parament changes for Committee II: all four Sundays are White/Alleluia; change to Red after the last service of the month. Bread services are the first and third Sundays: May 4 and 7 and May 18 and 21.
 - b. June parament changes for Committee III: first Sunday is Red (Day of Pentecost); second Sunday is White/Sanctus (Holy Trinity Sunday); third and fourth Sundays are Green. No bread services.
 - c. Upcoming bread services: May 4 and 7, and May 18 and 21. Bread will not be used in the summer and Kris will let Marcy know exactly when the summer schedule will start for purposes of making the May work schedule.
 - d. Pastor's items: Pastor Lisa thanked the Committee members for working with the changes during Lent. She discussed the new Vigil service and the Easter services. Worship Leaders will prepare the chancel items for these services so there are no extra duties for Altar Guild members. Set up communion and have paraments available as usual.
4. **Continuing Business:**
 - a. Reminder that Committee II needs a new chair. Marcy Decker will prepare the May schedule.
 - b. We will be using Setting 7, page 434, through August.
 - c. Discussion followed concerning the condition of the pads/kneelers at the communion rails. Pam Morris will make inquiries about cleaning the pads and report back to the Committee.
 - d. Pam Morris, Chris Zander, Billie Gibson and Kris Brugamyer had volunteered to strip the altar at the Maundy Thursday service. LaRae Tschetter also volunteered to help and Debi Wamre will take care of the lighting along the wall. There was discussion on how people were selected to help with this service in the past and how we should continue in the future. There are no changes with the present method at this time.
5. **New Business:**
 - a. Review of mid-week Lenten services regarding communion reported no problems. Members mentioned that they thought the purple light was beautiful.
 - b. Reminder to workers, especially Saturday workers, to check and water the lilies as needed and remove fading flowers.
 - c. After discussion, it was decided to move the regularly scheduled May 6th meeting to April 29th.
6. Thank you to Renee Kostelecky for today's treats.
7. The next meeting will be April 29, 2017, at 9:00 a.m. with Michelle Kovash as hostess.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,
Renee Kostelecky, Secretary

APRIL 29, 2017, MINUTES OF THE ST. JOHN ALTAR GUILD

Minutes of St. John Altar Guild meeting held Saturday, April 29, 2017, at 9:00 a.m. with 9 members present.

1. Pastor Lisa Lewton led devotions. The meeting was called to order by Kris Brugamy, President.
2. The minutes of the April 8, 2017, meeting were read by Kris Brugamy and approved as printed.
3. **Looking Ahead**
 - a. June parament changes for Committee III: first Sunday is Red (Day of Pentecost), second Sunday is White/Sanctus (Holy Trinity Sunday), third and fourth Sundays are Green. There are no bread services.
 - b. July parament changes for Committee I: All Sundays are Green; no bread services.
 - c. August parament changes for Committee II: All Sundays are Green; no bread services.
 - d. Pastor's items: Pastor Lisa thanked Altar Guild members for their work during Lent and Easter indicating that all went well. Worship and Music has discussed plans for next year deciding that Thursday services will be the same all year and Wednesdays will be the Lenten services. Pastor Lisa asked if intinction should be used on Wednesdays. Pastor Lisa mentioned: 1) members may notice red flowers in the chancel for Pentecost and that they are not an Altar Guild responsibility; 2) intinction will be used at the day camp worship on August 10th and; 3) that the last Fellowship Potluck and also New Member Sunday are coming up on May 7th.
4. **Continuing Business:**
 - a. Committee II needs a new chairperson. Billie Gibson is next to prepare the work schedule for August. Kris will facilitate preparation of the schedule, if necessary, by putting it into calendar format once the schedule has been prepared.
 - b. We are using Setting 7, page 434, through August.
 - c. Kris gave a review of the Maundy Thursday and Easter Sunday services.
 - d. Kris reported on the most recent dry cleaning of one of the fair linen cloths and that the cloth is sticky on the edge due to how it was taped to the roll. Please let Kris know if you notice dust sticking to the cloth. Also, one square altar cloth is missing. Kris asked members to check at home and return the cloth. Kris also presented an option for replacing the cloth if it isn't found.
 - e. Debi Wamre mentioned that she had an opportunity to watch the stripping of the altar this year and she thought it went perfectly.
5. **New Business:**
 - a. Kris gave an update on the communion pads and pew cushions indicating that they were cleaned last July and that Altar Guild doesn't need to be concerned about those items other than to continue to spot clean them.
 - b. Kris reminded members that Altar Guild will not meet over the summer.
 - c. Debi Wamre reported that she defrosted the fridge in the sacristy and that it was a difficult job and long overdue. Debi suggested that defrosting that fridge be added to the cleaning schedule so that it gets done annually.
6. Thank you to Michelle Kovash for today's treats.
7. The next meeting will be Saturday, August 26, 2017, at 9:00 a.m. with Michelle R. Kovash as hostess.

Meeting adjourned at 9:40 a.m.

Respectfully submitted,
Renee Kostelecky, Secretary

AUGUST 26, 2017, MINUTES OF THE ST. JOHN ALTAR GUILD

Minutes of St. John Altar Guild meeting held Saturday, August 26, 2017. at 9:00 a.m. with 13 members present.

1. Pastor Lisa Lewton led devotions. Pastor Lisa asked members present to describe their summer in one word and explain. The meeting was called to order by Kris Brugamyer, President.
2. The minutes of the April 29, 2017, meeting were read by Kris Brugamyer and approved as printed.
3. **Looking Ahead**
 - a. September parament changes for Committee III: all four Sundays are Green; bread services are September 7 and 10 and September 21 and 24 (2nd and 4th Sundays). The Sunday after Labor Day is when we switch to 8 o'clock and 10:30 worship services, ie. September 10 this year.
 - b. October parament changes for Committee I: first through fourth Sundays are Green; fifth Sunday is Red; bread services are October 5 and 8 and October 19 and 22 (2nd and 4th Sundays). The fifth Sunday is Reformation and confirmation - use 2 stations of intinction at both services.
 - c. Pastor's items: Beginning September 10th, Setting 2, page 222, will be used through November. Pastor Lisa also noted that Christmas Eve is on a Sunday this year.
4. **Continuing Business:**
 - a. Committee II needs a new chair. Thanks to Billie Gibson for putting the August schedule together. Amy Jahner will prepare the November schedule.
 - b. A review of the summer months noted: 1) the square altar cloth was found hanging in the parament chest; and 2) the fair linen cloth is no longer sticky on the edge.
 - c. Clarification was made that the red altar book should be set out for funerals, to Setting 2, page 222 and the black binder should be set out for weddings. Kris will update the Altar Guild Handbook instructions in that regard.
5. **New Business:**
 - a. Use Setting 7, page 434, for Labor Day weekend services; switch to Setting 2, page 222, on September 10th and continue to use for September, October and November.
 - b. The purchase of a new white veil, using available memorial monies, was discussed. Following discussion, Darlene Pelton moved that an Almy polyester, rather than satin, cloth with white cording around the edges be purchased at an approximate cost of \$165.00 plus shipping and embroidered with a red cross. Peggy Fadness seconded the motion. Motion carried. Kris will proceed with the purchase.
 - c. Two stained green chalice veil clothes were displayed and, after discussion, it was decided that the one that hasn't been washed would be dry cleaned.
6. Kris introduced a new segment to the meeting: Review and Renew - using Altar Guild and Sacristy Handbook, 4th Rev. Ed. Questions discussed at today's meeting were taken from Chapter 1 of the book:
 - a. What was your basic motivation to serve on St. John's Altar Guild? Has your motivation changed over time?
 - b. How do we show our reverence to God when we are in the chancel area?
 - c. How do you see your work in the Altar Guild as "ministry"?
7. Thank you to Michelle R. Kovash for today's treats.
8. The next meeting will be October 7, 2017. at 9:00 a.m. with Esther Larson as hostess.

Meeting adjourned.

Respectfully submitted,
Renee Kostelecky, Secretary

OCTOBER 7, 2017, MINUTES OF THE ST. JOHN ALTAR GUILD

Minutes of St. John Altar Guild meeting held Saturday, October 7, 2017, at 9:00 a.m. with 11 members present.

1. Pastor Lisa Lewton led devotions. The meeting was called to order by Kris Brugamy, President.
2. The minutes of the August 26, 2017, meeting were read by Kris Brugamy and approved as clarified. Kris clarified that paragraph 4c of the August minutes pertains when there is communion at a wedding or funeral.
3. **Looking Ahead:**
 - a. October parament changes for Committee I: first through fourth Sundays are Green, fifth Sunday is Red (Reformation/Confirmation, change to White Sanctus after the last service. Bread services are October 5 and 8 and October 19 and 22 (2nd and 4th Sundays and the Thursday prior).
 - b. November parament changes for Committee II: first Sunday is White/Sanctus (All Saints), second and third Sundays are Green, fourth Sunday is White/Sanctus (Christ the King), change to Blue after the last service. Bread services are November 2 and 5 and November 16 and 19 (1st and 3rd Sundays and the Thursday prior).
 - c. Pastor's items: **1)** Pastor Lisa noted that only two ushers will be scheduled per service on Sundays, instead of 4, and they will have cards available to invite others to usher; **2)** the lectern book (the book with the readings) isn't needed until Reformation Sunday; **3)** the Wednesday service has 'exploded' using 3 communion stations; **4)** Pastor Lisa reminded those filling the baptism pitcher to use hot water when it is set out for a baptism; **5)** the Eternal candle has been out for the Wednesday service. A duty of filling the Eternal candle after the last service on Sundays will be added. Amy will add that note to the November work calendar. **6)** The Thanksgiving service will use intinction.
4. **Continuing Business:**
 - a. Committee II needs a new chair. Amy Jahner will prepare the November work schedule. Continue using Setting 2, page 222, through the end of November. Renee will prepare the January schedule.
 - b. Kris gave an update on the new white veil and burse for the White/Sanctus paraments. Kris has obtained fabric swatches which were passed around for members to view. It will be of off-white damask fabric with narrow banding in red. The cost will be approximately \$250.00.
 - c. Kris has repaired the white and red pulpit falls and will be repairing the purple one. The wine-stained green veil has been damaged by the dry cleaning so there is only one green veil available at this time. Pastor Lisa is following up with the cleaners regarding the damage.
5. **New Business:**
 - a. Reformation Sunday/ Confirmation Day, October 29th, services will be two station intinction using some of our heirloom vessels from the curio cabinet.
 - b. Darlene Pelton and Chris Zander volunteered to work with Kris on October 30th at 10 a.m. to prepare the All Saints banner. Anyone volunteering will need a sharp scissor for cutting paper.
 - c. Kris requested that updated information for the 2018 membership list be provided to her before Monday, December 4th.
6. **Review and Renew - Altar Guild and Sacristy Handbook, 4th Rev. Ed.**
 - a. How does the architecture of our worship space, or the symbolism present within it, help you worship God or feel God's presence more clearly?
 - b. St. John has two gathering spaces. How are they used similarly? How are they used differently?
 - c. How has our worship space physically changed over the years?

- d.
 1. Worship Space = Gathering Space (narthex) + Nave (seating + Chancel
 2. Chancel = Sanctuary (area around the altar) + Choir
 3. Four Centers of Liturgical Action: 1) Place of Assembly, 2) Place of Baptism, 3) Place of the Word,
4) Place of the Meal.
7. Thank you to Sharon Kadrmas for today's treats.
8. The next meeting will be Saturday, November 4, 2017, at 9:00 a.m. with Paula Loegering as hostess.

Meeting adjourned.

Respectfully submitted,
Renee Kostelecky, Secretary

NOVEMBER 4, 2017, MINUTES OF THE ST. JOHN ALTAR GUILD

Minutes of St. John Altar Guild meeting held Saturday, November 4, 2017, at 9:00 a.m. with 14 members present.

1. Pastor Lisa Lewton led devotions. The meeting was called to order by Kris Brugamy, President.
2. The minutes of the October 7, 2017, meeting were read by Kris Brugamy and approved.
3. **Looking Ahead**
 - a. November parament changes for Committee II: use communion setting 2, page 222, first Sunday is White/Sanctus (All Saints), second and third Sundays are Green, fourth Sunday is White/Sanctus (Christ the King), change to Blue after the last service. November bread services are November 2 and 5 and November 16 and 19 (1st and 3rd Sunday and the Thursday prior) and November 30. Next work month is January 2018;
 - b. December parament changes for Committee III: use communion setting 8, page 468, first, second, third and fourth Sundays are Blue, change to White/Sanctus after the 9:00 a.m. service on Sunday, December 24, for the afternoon services. Monday, December 25, and the fifth Sunday are White/Sanctus. Use intinction for all services on the 24th and the 25th. December bread services are December 3 and December 14 and 17 (1st and 3rd Sundays and the Thursday prior). Next work month is February 2018;
 - c. Pastor's items: Pastor Lisa mentioned that the Eternal Candle is still lighted on Wednesdays now and thanked members for the extra work with Reformation Sunday. The December 21st Longest Night service will be held at the CHI St. Alexius chapel this year. Kris noted that she also posted a note in the sacristy about filling the Eternal candle after the last service on Sundays.
4. **Continuing Business:**
 - a. Kris thanked Chris Zander and Darlene Pelton for helping with the All Saints banner and noted that the baptism banner will not be up this year for All Saints.
 - b. Committee II needs a new chair. Thank you to Amy Jahner for preparing the November schedule. Renee will prepare the January schedule.
 - c. Kris advised that the new white veil and burse for the White/Sanctus paraments is on it's way and should arrive on Wednesday. It will be used for the first time on Christ the King Sunday.
 - d. Kris has completed repair on all of the pulpit falls and they now lie flat.
5. **New Business:**
 - a. Kris announced that a new member, Jennifer Wilson, will be joining Committee II in January 2018 and reminded members to provide her with any updated information for the 2018 membership lists before Monday, December 4th. Kay Mikkelsen has resigned and Kris will take the work times designated to Kay for November.
 - b. Kris noted that Christ the King Sunday falls after Thanksgiving this year. Pam and Milo Morris will put up the liturgical banners in the worship space on November 25th. There are 11 banners.
 - c. Friday, December 8th is the day set for setting up the Christmas trees. LaRae Tschetter has volunteered and Jan Hoerner and Darlene Pelton also volunteered at the meeting. On Saturday, December 9th at 9:00 a.m., the committee will meet to complete the Christmas decorating. Members are asked to bring a small plate of treats to share.
 - d. Kris, Debi Wamre and Paula Loegering will check the robes in the sacristy before Thanksgiving.
 - e. Marcy Decker moved to nominate Kris Brugamy, President, and Renee Kostelecky, Secretary, for another term. Amy Jahner seconded the motion. Motion carried.

6. **Review and Renew** - Altar Guild and Sacristy Handbook, 4th Rev. Ed. - Chapter 3
 - a. What role does our Altar Guild play in maintaining visual beauty, simplicity, quality, worthiness, and appropriateness in the worship setting?

 - b. Have you ever experienced worship in a cultural setting that is different from your own? If so, how was it different?
7. Thank you to Paula Loegering and the St. John staff for today's treats.
8. The next meeting will be Saturday, December 9, 2017, at 9:00 a.m. for decorating with Everyone as hostess. A group will also be gathering on Friday, December 8, 2017, to set up the Christmas trees.

Meeting adjourned.

Respectfully submitted,
Renee Kostelecky, Secretary