



WOW

Workshop

Who are you?

What do you **L**ove to do?

Are you **W**illing to serve?

Read through the following pages and consider where your interests are.....

Maybe its welcoming people with a smile,
Maybe its learning about Jesus through a child's eye,
Maybe its serving to families or preparing for worship!

What tugs at your heart? Is it something new, or something you have done before?

How will you connect with the Holy Spirit—and how will you share it with others?

2022 WOW Workshop

Focused Ministry Descriptions

1. Projector Techs
2. Assisting Ministers
3. Church School Teachers
4. Ushers
5. Choir
6. Altar Guild
7. Money Counters
8. Wednesday Evening Helpers
9. Service Committee

If you are interested in learning more about any of these ministries, call the church office at 701.225.6747 and speak to the staff member listed on the ministry description you are interested in.

MINISTRY DESCRIPTION

Area of Ministry Seeking Volunteers: Projector Tech

Ministry's Mission Statement: Enhance worship through technology.

Primary Ministry Contact for Volunteers: Office Administrator

Ministry Leader/Staff Person: Office Administrator Beth Spaulding

Primary Responsibilities: Run the Easy Worship program during the worship service.

Why is this ministry important? St John accommodates all people to be able to participate in worship. The projector tech allows St John members to worship as one body.

Weekly/Monthly Time Commitment: One worship service per month

Scheduling is accessed online or through the Ministry Scheduler Pro app. This service allows for ease of scheduling and finding substitutes as needed.

Gifts/Skills Needed:

- Comfortable with computers
- Ability to stay on task through the worship service
- Punctual

Volunteer Goal: 10-12

Starting Date: Always Term of Service: Open-ended

Updated June 2022

MINISTRY DESCRIPTION

Area of Ministry Seeking Volunteers: Assisting Ministers

Ministry's Mission Statement: Serving God in Worship through Word & Sacrament.

Primary Ministry Contact for Volunteers: Office Administrator

Ministry Leader/Staff Person: Lead Pastor Lisa Lewton

Primary Responsibilities:

- Read the lessons during worship so people can hear God's word.
- Assist with the liturgy and serve wine in worship so we commune together as one body.
- Assisting Ministers receive their reading parts in the mail or email during the week prior to their assigned service. Before the service, they receive instructions from the presiding minister about the service.

Why is this ministry important? Serving as an assisting minister allows one to step deeper into worship and faith, setting the tone for the worship service.

Weekly/Monthly Time Commitment: Roughly one worship service every six weeks.

Gifts/Skills Needed:

- Strong reading ability
- Mobility to serve Communion

Special Considerations: Assisting Ministers may serve Thursday night or Sunday morning. Scheduling is accessed online or through the Ministry Scheduler Pro app. This service allows for ease of scheduling and finding substitutes as needed. When scheduling conflicts occur, there are always substitutes available.

Volunteer Goal: 20

Starting Date: Immediately Term of Service: Open-ended

MINISTRY DESCRIPTION

Area of Ministry Seeking Volunteers: Church School Teachers

Ministry's Mission Statement: *Helping parents form faith in children.*

Primary Ministry Contact for Volunteers: Education Coordinator

Ministry Leader/Staff Person: Education Coordinator Brittany Wentz

Primary Responsibilities:

- Review lesson materials prior to class time.
- Plan your teaching schedule with your co-teachers.
- Find a substitute teacher from the list provided for the dates that you are not able to teach.

Why is this ministry important? Faith is the foundation of St John. The church school teacher meets a child where they are and helps the child step deeper into their faith.

Weekly/Monthly Time Commitment:

- As a co-teacher – 1 ½ hours every other week September through May.
- As a teacher or Team Teacher – 1 ½ hours every week September through May.

Gifts/Skills Needed:

- Comfortable with children
- Patient
- Caring
- Responsible
- Punctual
- Communication Skills
- A Good Imagination

Special Considerations: A church school teacher does not require a vast knowledge of the bible. The ideal candidate for this position will nurture a child's faith as it is, and act as a familiar connection between family and church life.

Volunteer Goal: 15-20

Starting Date: September Term of Service: One school year

MINISTRY DESCRIPTION

Area of Ministry Seeking Volunteers: Ushers

Ministry's Mission Statement: Welcoming Worshipers in a Spirit of Hospitality

Primary Ministry Contact for Volunteers: Office Administrator

Ministry Leader/Staff Person: Worship & Music Director Kayla Kilwein

Primary Responsibilities:

- Making everyone at church feel welcome
- Greeting worshipers with the bulletin
- Preparing the church prior to worship which may include:
 - A) turning on the lights and lighting candles
 - B) turning on the sound system
 - C) ringing the church bell
- Receiving the offering during worship
- Guiding worshipers to the Lord's table

Why is this ministry important? The usher helps people who come to worship know they belong here. The usher guides people to hear the word and receive the holy meal as a community of faith. The usher connects us to not only our community in Christ, but also connects us in our faith.

Weekly/Monthly Time Commitment: An usher is assigned to one of three teams that serve quarterly. Ushers serve two or three Sundays a month (8-12 times during their assigned quarter).

Gifts/Skills Needed:

- Reliability and a desire to serve
- Approachable and inviting personality

Special Considerations: Ushers may serve Thursday night or Sunday morning. Scheduling is accessed online or through the Ministry Scheduler Pro app. This service allows for ease of scheduling and finding substitutes as needed. When scheduling conflicts occur, there are always substitutes available. Ushering is an excellent opportunity for family members to serve together.

Volunteer Goal: 30

Starting Date: Immediately Term of Service: One year

Updated June 2022

MINISTRY DESCRIPTION (not updated)

Area of Ministry Seeking Volunteers: Choir

Ministry's Mission Statement: Provide musical leadership for the congregation's worship life

Primary Ministry Contact for Volunteers: Worship & Music Director

Ministry Leader/Staff Person: Worship & Music Director Kayla Kilwein

Primary Responsibilities:

- Rehearse at 9:15 a.m. Sundays with the Choir;
- Sing in the choir at the 10:30 worship service
- Sing once a month at the 8:00 a.m. worship service.

Why is this ministry important?

Weekly/Monthly Time Commitment: Sundays from 9:15 to 11:30 a.m. and 8:00am one Sunday a month. The choir rehearses and sings from September through May.

Gifts/Skills Needed: A desire to sing.

Volunteer Goal:

Starting Date:

Term of Service: Nine months

Updated June 2022

MINISTRY DESCRIPTION

Area of Ministry Seeking Volunteers: Altar Guild

Ministry's Mission Statement: Serving God by Preparing the Worship Space

Primary Ministry Contact for Volunteers: Kris Brugamy

Ministry Leader/Staff Person: Worship & Music Director Kayla Kilwein

Primary Responsibilities:

- Ensure the sanctuary reflects holiness
- Prepare the chancel area for worship, including
 - Setting up for communion
 - Setting up for baptisms when scheduled
 - Cleaning the communion ware after worship
- Decorate the church for special occasions such as Easter and Christmas
- Annually clean the chancel and sacristy areas
- Gather monthly for fellowship and to review the upcoming worship services

Why is this ministry important? The Altar Guild tends to the holy work of preparing for people to gather in worship. It is a gift to serve God this way. St John places great importance on communing together every time we worship, and the Altar Guild works behind the scenes to make this happen.

Weekly/Monthly Time Commitment: Once every three months. Altar Guild members prepare 2-4 worship services and one-hour monthly meetings.

Gifts/Skills Needed: Attention to detail and a desire to serve

Special Considerations: Tasks of the Altar Guild are printed in the sacristy. Altar Guild members always work in pairs, except when preparing for Wednesday and Thursday night worship.

Volunteer Goal:

Starting Date: Immediately Term of Service: Open-ended

Updated June 2022

MINISTRY DESCRIPTION

Area of Ministry Seeking Volunteers: Money Counter

Ministry Mission: Caring for the resources being shared by others as we "Live in Service to Christ."

Primary Ministry Contact for Volunteers: Finance Administrator

Ministry Leader/Staff Person: Finance Administrator Angie Mackey

Primary Responsibilities:

- Money is counted weekly with the Finance Administrator during regular business hours
- Deposit offering at bank as needed.

Why is this ministry important? Money counters utilize an orderly process to help count the offering that allows St John to carry out its mission of Living in Service to Christ. This is an administrative task that does not require a large commitment of time.

Weekly/Monthly Time Commitment: 1 hour / month, as scheduled. Up to 12 times a year.

Gifts/Skills Needed:

- The ability to work with numbers
- Able to use an adding machine
- Maintain confidentiality

Volunteer Goal: 8-10

Starting Date: Immediately Term of Service: Open-ended

Updated June 2022

MINISTRY DESCRIPTION

Area of Ministry Seeking Volunteers: Wednesday Evening Meal Helpers

Ministry Mission: Offering food and fellowship to Wednesday evening participants.

Primary Ministry Contact for Volunteers: Office Administrator

Ministry Leader/Staff Person: Office Administrator Beth Spaulding

Primary Responsibilities:

- Set up and serve the Wednesday evening meal
- Clean up the space at the end of the meal

Why is this ministry important? The Wednesday Evening Meal Helpers are part of the Faith Formation Team. St John places great importance on connecting human beings, and fellowship is a huge part creating and fostering those connections. This ministry provides a sense of community to all who participate, providing food for the body and belonging for the soul

Weekly/Monthly Time Commitment: Wednesday evenings for 1 ½ hours per evening, once a month. There are 3-4 helpers per evening.

Gifts/Skills Needed:

- A desire and the ability to serve others
- An approachable, inviting personality
- Reliability

Volunteer Goal: 30

Starting Date: Immediately Term of Service: Open-ended

Updated June 2022

MINISTRY DESCRIPTION

Area of Ministry Seeking Volunteers: Service Committee

Ministry Mission: Offering food and fellowship to others in their time of grief.

Primary Ministry Contact for Volunteers: Sherry Ziemann

Ministry Leader/Staff Person: Office Administrator Beth Spaulding

Primary Responsibilities:

- Set up and serve the meal or beverages during the fellowship time following a funeral service.
- Clean up the space at the end of the gathering

Why is this ministry important? St John places great importance on connecting human beings, and fellowship is a huge part creating and fostering those connections. This ministry provides a sense of community to all who grieve, providing food for the body and belonging for the soul. The service committee is a ministry of healing, hope and peace.

Weekly/Monthly Time Commitment: There are two designated service committee teams that serve quarterly. We also have individuals who prefer to serve on weekends only. The service teams gather together every other month for fellowship, and to discuss the completed services. Time commitments are unpredictable.

Gifts/Skills Needed:

- A desire and the ability to serve others
- An approachable, inviting personality
- Reliability
- A caring disposition

Volunteer Goal:

Starting Date: Immediately Term of Service: Open-ended

Updated June 2022